

## Arco Iris Community Samba Band Committee Meeting on 23<sup>rd</sup> March 2020, 8pm

Host: Virtual meeting  
Present: Flora Sheldon (Chair), Simon Adcock (minutes), Kate Leslie, Lucy Kuyper, James Stevenson, Amanda Sferruzzi-Perri, Ian Parry and Maureen Eckersley.  
Apologies: Adam Cook and Jan Macleod

### 1. Approval of previous minutes

Minutes of the February 2020 meeting were approved.

### 2. Matters arising

- **Complete** – Maureen confirms we've been paid for the Wolverton gig.
- **Ongoing** – Maureen continues the treasury digitisation work.
- **Ongoing** – James to circulate Dropbox details to the committee. *[Simon to provide the account password to James.]*
- **Complete** – Flora has determined that Heather Bevan-Hunt is no longer working at the Council but is determining the best person to contact.
- **Ongoing** – Maureen to contact LGBT gig organiser regarding car parking reimbursement.
- **Complete** – Maureen has provided financial information related to the Bremen gig.
- **Ongoing** – Maureen to advise Ian how to transfer subs cash in relation to Bremen workshop.
- **Ongoing** – Flora hasn't yet contacted the band, advising that annual membership fees can be paid by BACS, given the current situation with Coronavirus and the suspension of Wednesday practice sessions.
- **Ongoing** – Adam agreed to investigate cashless payment solutions for further discussion at the next committee meeting. *[Adam didn't attend the meeting so no update on this.]*
- **Ongoing** – Flora has yet to advise the band of new t-shirt/hoodie pricing which took immediate effect at the last meeting.
- **Complete** – James has updated the subs sheet template to reflect the new prices.
- **Ongoing** – Jan to look into ordering new bells and sticks. *[Jan didn't attend the meeting so no update on this.]*
- **Ongoing** – the committee agreed to defer discussion regarding a tangible action resulting from discussion at the last meeting concerning honorary membership.

### 3. Past gigs

#### *Missing Sock, 7<sup>th</sup> March*

This was an enjoyable gig and our attendance was appreciated by the organiser. Adam was congratulated having managed his first gig.

#### *Half Marathon, 8<sup>th</sup> March*

The band was seen by lots of passers by where we were situated, so a good location to bear in mind for future years.

#### 4. Upcoming gigs

The committee agreed to cancel all gigs until 31<sup>st</sup> May given the current government position that people should stay at home to avoid transmitting Coronavirus.

Beyond 31<sup>st</sup> May, depending on the government's position and development of the pandemic situation, gig organisers may be contacted four weeks before gig dates to check if they're still happening.

Kate mentioned at this point that she has been contacted by Malcolm at the Bath House querying what our plans are over the coming weeks in terms of using the building. It was agreed to respond that whilst we don't intend to hold practice sessions until government advice changes we'll continue to pay rent charges as under normal circumstances; further detail on this is covered under the next agenda item.

#### 5. Financial update

Maureen advised that current bank balances are as follows:

|              |          |
|--------------|----------|
| Metro Bank   | £1512.03 |
| Lloyd's Bank | £4561.54 |
| Total        | £6073.57 |

Last year's total at this point during the year was £6608.22.

Maureen proposed paying Bath House rent in full for the upcoming quarter and then make a proposal of paying a percentage for the following quarter if we don't use the Bath House for a longer period. We pay £9.50 per hour to use the Bath House. Ian suggested that we simply continue paying to use the Bath House as if we were still there. Any discounts we managed to negotiate would effectively be minimal in cash terms and it was considered we have more than enough cash in the bank to cover several weeks of fees. The committee agreed with Ian's suggestion.

#### 6. Our response to Coronavirus

Specific responses in terms of gigs and the Bath House have been discussed under previous agenda items. Our overriding response will largely be driven by government action.

Flora suggested holding a virtual catch up each Wednesday so that band members can continue coming together. This would be entirely optional and popularity would determine if and how long it continues for. Flora is happy to initiate this week's to get the ball rolling.

**Action: Flora to setup a virtual catch up for this Wednesday.**

#### 7. Gig prices

James recently queried how much the band would charge if the organisation he works for were to book the band for a social event in the summer. There was some uncertainty around whether the usual full corporate fee or a discounted rate should be charged.

Flora suggested that perhaps a rate based on how community minded or local a gig is could potentially be the basis for charging. Kate offered to circulate documentation detailing the fees typically charged for gigs so it can be used for the basis of further discussion.

**Action: Kate to circulate a "Guide to gig fees" document.**

**8. AOB**

No items were raised.

The meeting finished at 20:58.

Next meeting to take place virtually on 28<sup>th</sup> April.