

**Minutes for Arco Iris Committee Meeting - 19th February 2013**  
**Host: Adam**

Present: **Ian, Steve, Laura, Nell, Nicholas, Anna, Asnat, Jo, Adam, Ruth**

Apologies for absence: **Emma**

**ROMP**

January 2013 Committee meeting minutes were ratified

**Actions from the last meeting:**

When you've completed an action, "copy-n-paste" this tick mark (✓)

Adam:

1. Investigate technical details of how the member and email databases can be merged ✓

**Adam started investigating this, and will continue this month**

2. Create google Arco gig calendar and integrate into website ✓

Anna & Laura:

1. Propose a date for a fundraising busk for Strawberry Fair. ✓

**Sunday 7th April has been marked in the calendar as "busy", and this will probably be the date. Awaiting confirmation.**

2. [Laura] Look into producing 20th anniversary Arco scrap book and give feedback next meeting. ✓

**Instant quote from book printing UK: hardback, full colour, a5, 100 pages, 200 copies, around £4 per book. Committee thinks this sounds good.**

3. [Laura] Undertake nominating Matt Manley for Global Grooves course. ✓

**Done. Leon says they're still waiting to hear the outcome for their funding application.**

4. [Laura] Collect feedback about gigs, to help event team to organise good gigs in future. ✓

**Anna and Laura have had 15 responses so far, and are continuing to collect feedback**

Asnat:

Emma:

1. Set up meetings with caixas, timbas, etc. To establish the official scores

**Timbas still to happen, caixa meeting happened but caixa scores are still an open issue. This will be discussed further when Emma is next present - probably March committee meeting.**

Ian:

1. Ask Steph about the Treasurer guide ✓

**Steph has said that it's on its way.**

Jo:

1. Inform band via email about potential 20th anniversary happenings. Communicate the committee's ideas and see what ideas the band has. ✓

**There were lots of positive responses to photo book and party. Strawberry fair might be a good time. Mugs in rainbow colours - Alan. 20th anniversary gig to raise money for brazilian charity - Anke. Give to Alessandra's school - Asnat. Ruth has been investigating t-shirts.**

Nell:

1. Investigate napa skins for surdos (prices, different suppliers, etc.) ✓

**TD Sounds have failed to fulfil orders for Napa skins and Caixa parts. RMV seems to be a better company to use. Kalango have been used in the past and delivered good service and a good rate for Arco. This will be investigated further.**

2. Make instrument inventory and put it on the web (Need inventory for insurance) ✓

**Blake has sent Nell an inventory, c. November/December. We urgently need more heps, but most of our instruments are in reasonably good shape. Nell will talk to Blake about Timbas and make a more accurate inventory. Nell will try to order 3 heps and some whippy sticks. Old whippy sticks will be thrown away, along with any surdo beaters that might damage new surdo heads.**

3. Talk to players about hitting drums correctly ✓

**This has been mentioned in rehearsal, but will be emphasised around the time that drums are reskinned.**

4. Offer old drums to band members/schools

**This will be done soon.**

5. Label up cases and tell people how the surdo cupboard is organised

**This will be done, but inventory and new instruments will be a priority.**

6. Email to band about borrowing instruments for workshops. ✓

**This was done today.**

Nicholas:

1. Chase up Alan about AGM minutes. ✓

**Nicholas has contacted Alan, who is working on it.**

Ruth:

1. Look into producing 20th anniversary t-shirt. ✓

**£4.65 approx. per T-shirt from Talking Ts on an order of 100, for normal printed (non glittery) t-shirts (£4.65 is the cost of the standard Arco Ts. A back print would incur an extra charge (amount will depend how many we order, plus a charge for the new screen template). Band members may be able to help with designing 20th anniversary T. Ivan does art. Maybe a competition. Lead time for talking Ts is around 4 weeks, so designs would need to be ready to print by mid July. If the design is for a gig-wearable T-shirt (like a special edition of the standard gig T) there will be longevity in it and a good incentive for people to get involved designing.**

Steve:

1. Send out an email encouraging members to offer their help with clearing up. ✓

**This has been announced and Steve will send an email to follow up.**

2. Mention in next email to leaders about asking the band to stay and clear up after practice.

### **Recent Events / Gigs:**

'Explose Yourself', The Junction (26 January)

**Gig didn't seem very well organised by The Junction, and there weren't many people in the audience. Arco would be reluctant to do again in the future.**

Bremen Karneval (1st - 3rd February)

**Three gigs in total. Friday night, Saturday parade, Saturday afternoon on open air stage. Difficult playing conditions at times. Great reception. Would do again.**

Brazillian Night, Ballare (7th February)

**We have done this a few times before - it is always good and this time was no exception. Blake led well. Would do again.**

Carnival Party, Graduate Union (16th February)

**It seemed a shame to only play for half an hour, but the audience seemed to want more at the end. Would do again.**

### **Upcoming Events / Gigs:**

RAG week carnival (23rd February)

**EDL protest and a counter-protest is happening on the same day. Gig organisers are aware of the need to protect performers, although the gig will happen earlier than the scheduled time for the protest so this shouldn't cause problems directly. In the interests of keeping Arco non-partisan, an announcement will be made to players that if they want to join a protest they should not wear Arco uniform. Getting drums back to the Bath House will be done carefully, probably in a van, possibly after the protests have finished.**

CUPortSS, Wolfson College (15th March)

**Similar to the Brazilian society gig. Should be good.**

Busk for Strawberry Fair (7th April - TBC)

### **1. Summer Gigs**

Luton, Norwich, Barefoot Festival, SGP, Drogheda and Lodestar (AG and LG)

**Barefoot festival (daytime, all weekend) coincides with Becky and Gary's wedding (evening); we will accept both and give band members the choice to do either or both. We did the Norwich gig a few years ago, and this would be an opportunity to partner with Norwich again. We will consider not doing Luton this year. Secret Garden Party clashes with B+G's wedding and Barefoot festival, so we won't pursue it. We will do Drogheda & Lodestar.**

## **2. Wells**

See email from Alan.

**We will approach Norwich about performing together, and then approach the organisers of Wells carnival about playing.**

**3. Inventory review** - even if a full inventory is not available, then a quick run-down on the number of serviceable drums would be useful (SD).

**This has been mentioned in rehearsal, but will be emphasised around the time that drums are reskinned.**

**4. 20th Anniversary Plans** - update on progress (SD)

**See completed actions above.**

**5. Bremen budget review** - Amazing, amazing amazing trip. Quick item to review how much it cost. (SD). RH to run through costumes expenses.

**Costs can be divided into "Costumes" and "Everything else".**

**C: Ruth has done a spreadsheet - total costs £504, but this can be seen as an investment in our costume stock.**

**E: Total £525. Outgoing - Room (£150), Van (£450), Ferry (£247), Total £847. Collected £108 from band, were paid £214 and collected £108 in donations towards the room (room ended up costing a total of £42)**

**6. February Gigs** - AD interested in the number of gigs chosen this February compared to last year.

**Query was answered pre-meeting. Gigs have been spread differently and one gig that took place last year did not happen this year. The only gig we chose not to take part in this year, which we did last year, was the LGBT History event; this**

was because a large part of the band was in Bremen.

**A.O.B.**

- A member has approached Ruth about redesigning the Arco logo and suggesting an alternative supplier. While the committee welcomed the offer, it needed to be considered carefully for a number of reasons including potential conflict of interest, costs to band members associated with any logo changes and the bigger picture about the band identity. It was decided that the Costumes Officer would consider options for a design competition for a new one-off shirt that would use the existing logo on the front but would have a 20th anniversary message/logo on the back. This would likely be a one-colour design to allow our existing suppliers to be used. (see actions on Ruth);
- Stu has come by a lot of strong rainbow-coloured strap material; Nell will email Stu to ask if this is available to arco members. Also, Nell will send an email to the band about the 'Max' straps that some surdo players use and provide info/a link in case any newer players want to buy one.
- Nell to take over earplug ordering. We have a box of yellows and no purple ones. We will order three packs of each, because we get a better deal that way;
- Action on Steve to remind people about purple earplugs;
- Nell will look for Arco business cards;
- Anna and Laura will follow up invitation to play in Rotterdam. Asnat to pass on details.

**Meeting concluded at:**

**22:20**